



RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED OFFICER DECISION TAKEN BY:	Martin Eden, Director of Environment & Operations
PORTFOLIO AREA:	Environment

SUBJECT: Design and build a new outdoor Play Area in Corporation Park

1. DECISION

To award the contract to Wicksteed Leisure Limited to design and build a new play area in Corporation Park. The new play equipment and refurbishment of the play area will be funded by £135,000 of Section 106 funding contributions from new housing developments.

2. REASON FOR DECISION

The Council issued an Invitation to Quote on the NW CHEST in order to appoint a play equipment Supplier/Contractor to develop under a design and build form of contract a children's outdoor play area in Corporation Park. Companies were informed that the Quotations would be assessed according to the criteria set out below and in proportion to the following weighting:

Quality- 100%

A maximum of 100% was allocated to the qualitative submissions. The criteria is based on the responses requested in the Invitation to Quote document.

Price evaluation

The Council has a budget of £135,000 plus VAT for the design and build of the new Play area in Corporation Park. Any company, which exceeds this budget, would be discounted from the procurement process.

The Council received completed quotations, which were formally evaluated on Friday 24 January 2020. The evaluation meeting was attended by the Executive Member for Environment and Council officers from the Environment and Operations Department and the Contracts and Procurement Service.

The submitted quotations were compliant. The recommendation is to award the contract to the company that scored the highest which is Wicksteed Leisure Limited.

3. BACKGROUND

Corporation Park is a traditional Victorian park close to the town centre of Blackburn. It is one of the busiest parks in Blackburn and is well used by residents from within the local community; the park also attracts visits from residents who live further away.

The children's play area is in very poor condition, the majority of pieces of play equipment have had to be decommissioned or removed for safety reasons. Some of this equipment had reached the end of its useful life and some equipment had been damaged beyond repair because of vandalism.

The Council has allocated funding for the refurbishment of the children's play area in Corporation Park, Blackburn. It is imperative that the new play area is imaginative and provides a physically challenging and coordinated play experience for children of all ages and abilities. It is also imperative that the play equipment is robust and can withstand the risk of anti-social behaviour, with equipment robust enough to withstand fires and breakages. Parts must also be easily accessible and affordable to allow a quick turnaround for replacements following any breakages.

4. OPTIONS CONSIDERED AND REJECTED

To use an existing framework agreement. A suitable agreement could not be identified and therefore this option was rejected.

Further information is available from the report author

5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION:	1
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CONTACT OFFICER:	Martin Eden
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DATE:	27/01/2020
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BACKGROUND DOCUMENTS:	None
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Signed:



Director : Martin Eden, Director of Environment and Operations	Date: 2701/2020
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